**Example text for the walk-in surgery hour**

As an employer, you are required to actively inform your employees of their right to visit the company doctor for questions about their health in relation to work, even if they are (currently) not absent from work or displaying symptoms. This is called a the walk-in surgery hour. You can use this text to inform your employees about the existence of the walk-in surgery hour at ArboNed and how they can make an appointment.

Under the heading ‘Request an appointment’, you can list the phone number of your regular contact at ArboNed.

**Walk-in surgery hour**

**Walk-in surgery hour– the right to consult a company doctor**

The walk-in surgery hour is there so employees can visit a company doctor, even if they are not ill.

**When to visit a company doctor?**

You can use the walk-in surgery hour if you have questions about your health in relation to work, working conditions or if you are keen to avoid absence from work. By talking preventatively to a company doctor, you can avoid taking time off sick.

The walk-in surgery hour is expressly not intended for the treatment of medical, non-work-related issues. For those issues, you should see your own GP or medical specialist.

**Request an appointment**

You can request an appointment for the walk-in surgery hour by calling our contact at ArboNed, our adviser on work, vitality and health. The phone number and/or e-mail address is <list the phone number of your regular contact at ArboNed here>.

**Anonymous**

Your visit to the company doctor will be anonymous and will remain so. We will not be informed about it.

**Cost**

Employees do not have to pay for the walk-in surgery hour.

**Privacy**

Naturally, the privacy of visitors to the walk-in surgery hour is guaranteed. Information is treated confidentially and nothing is reported to the employer

about what is discussed during the walk-in surgery hour (without the employee's permission). Details are recorded in the medical file kept by the company doctor and fall under personal data protection and medical secrecy legislation.

**Want to know more?**

If you would like to know more, you can get in touch with our contact at ArboNed.